



UConn  
Co-op

# COMMENCEMENT REGALIA

*Caps, Gowns & Tassels*

## Commencement Regalia

Beginning in mid-March, the UConn Co-op will be stocking caps, gowns and tassels for graduands attending the Undergraduate Commencement ceremonies on May 10 and 11, 2008. To ensure availability of your size, we suggest you make your purchase before April 18. Regalia will be sold until Commencement Day.

To be sure that you have the correct and properly fitting regalia, please bring the completed form below to the Co-op on your campus:

- Your height, in feet and inches.
- Cap size or circumference of your head in inches.
- The school or college of the University from which you will graduate.

If you are unable to visit the Co-op, please notify our staff. They can select your regalia and hold it for a later pick-up. This service is only available for requests initiated and paid for prior to April 18.

## Regional Campus Pre-paid Pick-up Service

If you are a student at a regional campus, pre-paid regalia can be sent to the campus of your choice for pick-up or you may have it held at the Storrs Co-op for later pick-up. Visit or call the Co-op on your campus with the information noted below. This service is only available for pre-paid orders and is not available after April 18. All regalia parcels remaining at regional campuses after April 28 will be sent to the Storrs Co-op for pick-up. The store will be open before and during the undergraduate ceremony at Gampel Pavilion. **\*\*Guest tickets are not available through the regional campus Co-op locations.**

## Direct Mailing & Guest Tickets

Guest tickets will only be distributed at the UConn Co-op on the Storrs campus. Only the graduating student can pick up the tickets or request that they be mailed.

### Guest ticket allocation for undergraduate candidates is as follows:

- Agriculture & Natural Resources:* 6 ticket maximum
- Business:* 8 ticket maximum
- Continuing Studies:* No tickets necessary
- Education:* 7 ticket maximum
- Engineering:* 5 ticket maximum
- Fine Arts:* 6 tickets maximum
- Liberal Arts & Sciences:* 4 ticket maximum
- Nursing:* Tickets will be distributed at its alumni event on March 26, 2008; for more information please contact Kathe Gable (kathe.gable@uconn.edu) at 486-0613.
- Pharmacy:* No tickets necessary

To avoid the last minute rush and to ensure your allocation, the tickets should be picked up by April 30, 2008.

You, the student, must show that you possess an appropriate cap & gown by providing your sales receipt from the Co-op. If you are unable to come to the Storrs campus, tickets can be mailed to you upon written request as well as your cap & gown. Please send the following items to the UConn Co-op (address below) by April 30, 2008 to ensure timely delivery:

- Written request to mail your guest tickets (and regalia) & delivery address.
- Copy of your student ID
- Completed UConn Co-op Cap & Gown Order Form (or copy of the receipt of the purchase).

**UConn Co-op  
Commencement Department  
2075 Hillside Rd Unit 1019  
Storrs, CT 06269-1019**

**For phone orders or questions  
please call (860) 486-2653 or  
fax (860) 486-1722.**

## COMMENCEMENT REGALIA INFORMATION FORM

FOR OFFICE USE ONLY

Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Address \_\_\_\_\_

PeopleSoft# \_\_\_\_\_ Deliver to \_\_\_\_\_ Regional Campus (*ie. Stamford*)

Name of Degree \_\_\_\_\_ (*ie. School of Business*)

Circle Height Code (*see chart on back*): XS S M L XL XXL Plus 1 Plus 2 Plus 3

Circle Cap Size Code (*see chart on back*): A B

*Tassel will be included. Tassel color is determined by your degree and school.*

Cash     Check - payable to UConn Co-op     VISA MasterCard     American Express     Discover  
Account Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_ Date of Order \_\_\_\_\_

## TASSEL COLOR BY DEGREE AND SCHOOL

Ratcliffe Hicks School of Agriculture .....	Maize
College of Ag. & Nat. Resources .....	Maize
School of Business .....	Drab
Center for Continuing Studies .....	Maroon/Ivory
Neag School of Education .....	Lt. Blue
School of Engineering .....	Orange
School of Fine Arts .....	Brown
Bachelor of Music in School of Fine Arts .....	Pink
College of Liberal Arts & Sciences .....	Black
School of Nursing .....	Apricot
School of Pharmacy .....	Olive Green/White

**Bachelor Regalia Package Price: Cap, Gown and Tassel \$22.00 + \$1.32 tax = \$23.32**

*Individual regalia pieces are available for purchase, please ask for prices.*

Shipping Cost: \$7.42 (\$7.00 for shipping + 42¢ for tax). Shipping available in the Continental United States only.

Purchases may be made with cash, check, Visa, MasterCard, American Express or Discover.

All purchases made by Connecticut residents are subject to a 6% CT sales tax. Co-op members are eligible for patronage rebates.

## REGALIA SIZE CONVERSION TABLES

### GOWN SIZE CONVERSION TABLE

4'9" to 4'11" - <b>XXS</b>	5'0" to 5'2" - <b>XS</b>	5'3" to 5'5" - <b>S</b>	5'6" to 5'8" - <b>M</b>
5'9" to 5'11" - <b>L</b>	6'0" to 6'2" - <b>XL</b>	6'3" to 6'5" - <b>XXL</b>	

<b>Plus 1</b>	<b>Plus 2</b>	<b>Plus 3</b>
4'9" to 5'2" - over 160 lbs.	5'6" to 5'8" - over 220 lbs.	6' to 6'2" - over 290 lbs.
5'3" to 5'5" - over 190 lbs.	5'9" to 5'11" - over 250 lbs.	6'3" to 6'6" - over 310 lbs.

### CAP SIZE CONVERSION TABLE

Head Circumference: inches	19 ½ to 24 ½	24 ¾ to 26 ¼
Cap Size:	6 ¼ to 7 ¾	7 ⅞ to 8 ¼
Size Code:	<b>A</b>	<b>B</b>